WP3 Participant Workbook: Complete Edition

All Partners Reference Guide

GREEN FINANCE Erasmus+ Capacity Building Project

WP3: Curriculum Development Twinning

Kick-off Meeting: August 1, 2026

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WP3 Overview

Duration

- **Start:** M8 (August 2026)
- **End:** M22 (October 2027)
- **Total:** 15 months

Tasks

Task	Duration	Lead
T3.1: Material Development	M8-M10	EU Partners
T3.2: Training Programme	M11-M18	EU + Asian
T3.3: Curriculum Integration	M19-M22	Asian Partners

Deliverables

Deliverable	Due	Content
D3.1	M10 (Oct 2026)	Training Materials Package
D3.2	M18 (Jun 2027)	Training Programme Reports
D3.3	M22 (Oct 2027)	Pilot Curriculum

Key Numbers

Metric	Value
Total Partners	11
EU Partners	5
Asian Partners	6
Curriculum Modules	5
ECTS Credits	4
Staff to Train	24
Training Weeks	2

Partner Directory

EU Partners

Partner	Abbrev	Country	Role
University of Twente	UT	Netherlands	WP3 Lead, Team 1 Lead
Lucian Blaga University	LBUS	Romania	Team 1 Member
University of Siena	UNISI	Italy	Team 1 Member
Open University	OU	UK	Team 2 Lead
IHF Hamburg	IHF	Germany	Team 2 Member

Asian Partners

Partner	Abbrev	Country	Staff
Banking Academy of Vietnam	BAV	Vietnam	4
Banking University of Ho Chi Minh	BUH	Vietnam	4
Phenikaa University	PU	Vietnam	4
Walailak University	WU	Thailand	4
West Visayas State University	WVSU	Philippines	4
Ateneo de Manila University	ADMU	Philippines	4

Session Notes Template

Session 1: WP3 Overview (60 min)

Key Points: 1. 2. 3.

Questions: - -

Takeaways: - -

Session 2: Tandem Teams (45 min)

Key Points: 1. 2. 3.

My Team:

My Module Involvement:

Questions: - -

Session 3: Quality Assurance (30 min)

Key Points: 1. 2. 3.

Quality Standards I Must Meet: - -

Review Responsibilities: - -

Session 4: T3.1 Planning (45 min)

Key Points: 1. 2. 3.

My Sprint Commitments: - Sprint 1: - Sprint 2: - Sprint 3:

Key Dates:

Date	What

Session 5: Workshop (45 min)

Breakout Room:

Discussion Highlights: - - -

Concerns Raised: - -

Action Items:

Action	Owner	Due

Team Structures

Team 1: Sustainable Investment & Risk

Lead: University of Twente (UT)

Members: LBUS, UNISI

Modules: 1, 2, 3

Focus: - Green finance fundamentals - Sustainable investment strategies - ESG integration and risk management

Module Leads:

Module	Lead	ECTS
1: Green Finance Fundamentals	UT	0.8
2: Sustainable Investment	LBUS	1.0
3: Risk Management & ESG	UNISI	0.8

Team 2: Policy & Regulatory Development

Lead: Open University (OU)

Members: IHF

Modules: 4, 5

Focus: - EU regulatory framework - ASEAN policy landscape - Taxonomy and disclosure

Module Leads:

Module	Lead	ECTS
4: Policy & Regulation	OU	0.8
5: Green Finance in ASEAN	IHF	0.6

Module Details

Module 1: Green Finance Fundamentals

ECTS: 0.8 | **Lead:** UT | **Team:** 1

Description: Introduction to green finance concepts, instruments, and market overview.

Learning Outcomes: 1. Define green finance and distinguish from conventional finance 2. Identify key green financial instruments 3. Explain the role of green finance in sustainable development

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Module 2: Sustainable Investment

ECTS: 1.0 | **Lead:** LBUS | **Team:** 1

Description: Sustainable investment strategies, portfolio construction, and impact measurement.

Learning Outcomes: 1. Apply ESG integration strategies to investment decisions 2. Evaluate sustainable investment performance 3. Design impact investment approaches

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Module 3: Risk Management & ESG

ECTS: 0.8 | **Lead:** UNISI | **Team:** 1

Description: ESG risk integration, climate risk assessment, and reporting frameworks.

Learning Outcomes: 1. Identify ESG-related financial risks 2. Apply climate risk assessment methodologies 3. Implement ESG reporting frameworks

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Module 4: Policy & Regulation

ECTS: 0.8 | **Lead:** OU | **Team:** 2

Description: EU sustainable finance regulations, global standards, and compliance requirements.

Learning Outcomes: 1. Explain key EU sustainable finance regulations 2. Compare international sustainability standards 3. Assess regulatory compliance requirements

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Module 5: Green Finance in ASEAN

ECTS: 0.6 | **Lead:** IHF | **Team:** 2

Description: ASEAN green finance landscape, regional initiatives, and local opportunities.

Learning Outcomes: 1. Analyze ASEAN sustainable finance initiatives 2. Identify regional green finance opportunities 3. Apply international frameworks to ASEAN context

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Timeline & Milestones

T3.1: Material Development (M8-M10)

Date	Milestone
Aug 1	WP3 Kick-off
Aug 7	Setup complete
Aug 8-28	Sprint 1
Aug 28	Sprint 1 Review
Aug 29 - Sep 18	Sprint 2
Sep 18	Sprint 2 Review
Sep 19 - Oct 9	Sprint 3
Oct 9	Sprint 3 Review
Oct 16	Final review
Oct 31	D3.1 Submission

Sprint Structure (3 weeks each)

Week	Focus	Activities
1	Create	Content development, daily standups
2	Review	Peer review, feedback collection
3	Revise	Incorporate feedback, finalize

Quality Framework

Quality Standards

Category	Requirements
Content	Accurate, current, properly referenced
Pedagogy	Active learning, case-based, accessible
Technical	Digital-first, WCAG 2.1 AA, PDF/PPTX
Professional	Industry-relevant, practitioner input

Review Levels

Level	Who	Focus	Time
1	Intra-team	Accuracy, consistency	5 days
2	Cross-team	Pedagogy, coherence	5 days
3	EU-Asian	Regional relevance	7 days

Scoring Rubric

Score	Meaning
4	Exemplary - Exceeds expectations
3	Proficient - Meets expectations
2	Developing - Needs improvement
1	Beginning - Major revision needed

Minimum Standards: Average >= 3.0, No criterion below 2

Action Planning

Personal Action Items

Priority	Action	Due	Status
P1			
P1			
P2			
P2			
P3			

Team Action Items

Action	Owner	Due	Status

Templates

Action Item Format

```
 ID: [T1-001 or T2-001]
Action: [Description]
Owner: [Name (Organization)]
Due: [Date]
Priority: [P1/P2/P3/P4]
Status: [Not started/In progress/Done]
Notes: [Additional context]
```

Issue Escalation Format

```
 Issue: [Description]
Impact: [High/Medium/Low]
Raised by: [Name]
Date raised: [Date]
Escalated to: [Team lead/WP3 Lead/Project Coordinator]
Resolution: [Status and outcome]
```

Glossary

Term	Definition
ECTS	European Credit Transfer System (1 ECTS = 25-30 hours)
ESG	Environmental, Social, Governance
SFDR	Sustainable Finance Disclosure Regulation
CSRD	Corporate Sustainability Reporting Directive
ISSB	International Sustainability Standards Board
TCFD	Task Force on Climate-related Financial Disclosures
TNFD	Taskforce on Nature-related Financial Disclosures
Twinning	Partnership model for capacity building
Sprint	3-week development cycle
QA	Quality Assurance

Communication Channels

Purpose	Tool
Team meetings	MS Teams
Document sharing	SharePoint
Quick messages	Teams Chat
Email	Outlook
File storage	OneDrive

Shared Folder: /WP3/

WP3 Support Email: greenfinance@utwente.nl

Notes

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