Quality Assurance Framework

Standards, Review, and Deliverables

GREEN FINANCE Erasmus+ Kick-off – Session 3

August 1, 2026 — Virtual Meeting

Quality Standards for Green Finance Education

Content Standards

- Aligned with EU microcredential framework
- 4 ECTS (100-120 learning hours)
- Competency-based learning outcomes
- Current and accurate content
- Properly referenced sources

Pedagogical Standards

- Active learning approaches
- Case-based instruction
- Varied assessment methods
- Accessible to diverse learners
- Clear learning pathways

Technical Standards

Element	Requirement
Format	Digital-first
Accessibility	WCAG 2.1 AA
Language	English
File types	PDF, PPTX, DOCX
Video	MP4, subtitled

Professional Standards

- Industry-relevant content
- Practitioner input
- Real-world case studies
- Current market data

Quality standards ensure materials are suitable for professional learners across ASEAN

Three-Level Peer Review Process

Level 1: Intra-Team

Who: Team members
When: During development
Focus:

- Content accuracy
- Internal consistency
- Completeness
- Alignment with template

Turnaround: 5 working days

Level 2: Cross-Team

Who: Other EU team
When: After intra-team review
Focus:

- Pedagogical quality
- Cross-module coherence
- Assessment alignment
- User experience

Turnaround: 5 working days

Level 3: EU-Asian

Who: Asian partners
When: Before finalization
Focus:

- Regional relevance
- Cultural appropriateness
- Language clarity
- Practical applicability

Turnaround: 7 working days

All materials pass through three review levels before inclusion in deliverables

Deliverable Quality Checklists

D3.1 Checklist
Training Materials Package

- ☐ All 5 modules complete
- ☐ Learning outcomes defined
- ☐ Slides quality-checked
- ☐ Case studies validated
- ☐ Assessments aligned
- ☐ References verified
- ☐ Templates followed
- ☐ Peer review completed

D3.2 Checklist
Training Programme Reports

- ☐ Training delivered
- ☐ Attendance documented
- ☐ Feedback collected
- ☐ Competencies assessed
- ☐ Issues documented
- ☐ Recommendations made
- ☐ Photos/evidence included
- ☐ Report formatted

D3.3 Checklist
Pilot Curriculum

- ☐ Materials localized
- ☐ Asian input integrated
- ☐ Implementation guide
- ☐ Assessment rubrics
- ☐ QA framework
- ☐ Institutional docs
- ☐ Pilot-ready status
- ☐ Final review complete

Checklists ensure completeness; WP6 (Quality Assurance) validates before submission

Assessment Rubrics for Materials

Material Quality Rubric

Criterion	4	3	2	1
Content accuracy	Excellent	Good	Adequate	Poor
Learning alignment	Full	Mostly	Partial	Misaligned
Pedagogy	Innovative	Effective	Basic	Weak
Accessibility	Full WCAG	Mostly	Limited	None
Regional fit	Excellent	Good	Some issues	Poor

Scoring Guide

- **4 - Exemplary:** Exceeds expectations
- **3 - Proficient:** Meets expectations
- **2 - Developing:** Needs improvement
- **1 - Beginning:** Major revision needed

Minimum Standards

Materials must score:

- Average ≥ 3.0 overall
- No criterion below 2
- Content accuracy ≥ 3

Review Process

1. Developer self-assessment
2. Peer review (2 reviewers)
3. Scores averaged
4. Revision if needed
5. Final approval

Rubric templates in shared drive

Rubric-based assessment ensures consistent quality across all materials

Continuous Improvement Cycle

Feedback Collection

Source	Timing
Peer reviewers	During development
Training participants	Post-training
Asian staff	During localization
Pilot students	WP4

Feedback Mechanisms

- Structured review forms
- Training evaluation surveys
- Regular check-in meetings
- Issue tracking system

Improvement Process

1. **Collect** – Gather feedback systematically
2. **Analyze** – Identify patterns and priorities
3. **Plan** – Develop improvement actions
4. **Implement** – Make changes
5. **Verify** – Confirm improvements work

Documentation

- Change log maintained
- Version control applied
- Lessons learned captured
- Best practices shared

Quality is not a one-time check but a continuous process throughout WP3



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